

**Borough of Highlands
Mayor & Council
Combined Meeting
March 3, 2010**

Mayor Little called the Combined Meeting to order at 7:11 p.m.

Mrs. Cummins read the following statement: As per requirement of P.L. 1975, Chapter 231. Notice is hereby given that this is a Combined Meeting of the Mayor and Council of the Borough of Highlands and all requirements have been met. Notice has been transmitted to the Two River Times and the Asbury Park Press.

ROLL CALL:

Present: Mr. Nolan, Mr. O'Neil, Mr. Francy, Ms. Kane, Mayor Little

Absent: None

Also Present: Carolyn Cummins, Borough Clerk
Bruce Hilling, Borough Administrator
Scott Arnette, Esq., Borough Attorney
Stephen Pfeffer, CFO

Executive Session Resolution:

Mrs. Cummins read the following Resolution for approval:

Ms. Kane offered the following Resolution and moved its adoption:

**RESOLUTION
EXECUTIVE SESSION**

BE IT RESOLVED that the following portion of this meeting dealing with the following generally described matters shall not be open to the public:

1.Litigation:

2.Contract: J.T. White Clam Plant Lease

3.Real Estate:

4. Personnel Matters: Paul Murphy, Code Enforcement Officer (Riced)

BE IT FURTHER RESOLVED that it is anticipated that the matters to be considered in private may be disclosed to the public at a later date when the need for privacy no longer exists; and

BE IT FURTHER RESOLVED that no portion of this meeting shall be electronically recorded unless otherwise stated; and

BE IT FURTHER RESOLVED that the private consideration is deemed required and is permitted because of the following noted exceptions set forth in the Act:

1. Rendered confidential by Federal law or that if disclosed would impair receipt of Federal funds.
2. Rendered confidential by State Statute or Court Rule.
3. Would constitute an unwarranted invasion of individual privacy.
4. Deals with collective bargaining, including negotiation positions.
5. Deals with purchase, lease or acquisition of real property with public funds.
6. Related to setting of bank rates or the investment of public funds and disclosure could adversely affect the public interest.
7. Related to tactics and techniques utilized in protecting the safety and property of the public disclosure may adversely affect the public interest.
8. Related to investigation of violations or possible violations of the law.

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9. **Related to pending or anticipated litigation or contract negotiations in which the public body is or may be a party.**
10. Falls within the attorney-client privilege and confidentiality is required.
11. **Deals with personnel matters of public employees and employee has not requested that the matter be made public.**
12. Quasi-judicial deliberation after public hearing that may result in imposition of a civil penalty or suspension or loss of a license or permit.

Seconded by Mr. Nolan and approved on the following roll call vote:

ROLL CALL:

AYES: Mr. Nolan, Mr. O'Neil, Mr. Francy, Ms. Kane, Mayor Little

NAYES: None

ABSENT: None

ABSTAIN: None

The Governing Body then entered into Executive Session.

Mayor Little called the Combined Meeting back to order at 8:26 p.m.

Mayor Little asked all to stand for the Pledge of Allegiance.

ROLL CALL:

Present: Mr. Nolan, Mr. O'Neil, Mr. Francy, Ms. Kane, Mayor Little

Absent: None

**Also Present: Carolyn Cummins, Borough Clerk
Bruce Hilling, Borough Administrator
Stephen Pfeffer, CFO
Scott Arnette, Esq., Borough Attorney**

Mr. O'Neil requested a moment of silence be observed for the loss of three men from Company B, First Battalion 508, Parachute Infantry 82nd Air Borne. He stated that they were killed on Saturday while serving with his son over in Afghanistan.

Budget Amendment Public Hearing

Mr. Pfeffer explained the budget amendment Resolution R-10-49 to the public. He stated that it affected five accounts which he further described.

Mayor Little opened up the public hearing on the Budget Amendment R-10-49.

Ron Dowling of 68 Fifth Street asked how we can help with cost of sand.

Mr. Pfeffer explained that in this amendment it has to do with snow plowing not sand clean up .

There were no further questions from the public.

Mayor Little closed the public hearing on the budget amendment.

Mr. Pfeffer explained the increase in the taxes for the budget tonight is 2.19%.

Mayor Little stated that there were two Council Members that would be abstaining on the adoption of the budget because they were not part of the process in the beginning. She then stated that she is interested in tabling the adoption of the budget for one more meeting to try to eliminate the 2.19% increase.

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Mr. Pfeffer explained that the Borough is running beyond the deadline. He then explained the results of delaying the adoption of this budget.

Mr. Francy stated that he does not understand the Mayor's request to table the adoption of this budget.

The Council briefly discussed the budget increase and the Mayors request to delay the adoption of the budget.

Mr. Pfeffer requested that the Council first adopt the budget amendment.

Mr. Nolan offered the adoption of the following budget amendment:

**BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH
R-10-49
RESOLUTION**

WHEREAS, the local municipal budget for the fiscal year 2010 was approved on the 1st day of January, 2010 and

WHEREAS, the public hearing on said budget has been held as advertised, and

WHEREAS, it is desired to amend said approved budget, now

THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Highlands, County of Monmouth that the following amendments to the approved budget of fiscal year 2010 be made:

	<u>FROM</u>	<u>TO</u>
8. General Appropriations		
(A) Operations – Within “CAPS”		
Borough Council		
Other Expenses	77,920.00	32,920.00
Legal Services and Costs		
Other Expenses	213,560.00	220,560.00
Code Enforcement		
Other Expenses – Substandard Housing	15,000.00	20,000.00
Snow Removal		
Salaries and Wages	20,000.00	36,000.00
Other Expenses	27,500.00	44,500.00
Total Operations Including Contingent Within “CAPS”		
Detail:		
Salaries and Wages	3,160,643.00	3,176,643.00
Other Expenses	3,306,572.00	3,290,572.00

BE IT FURTHER RESOLVED, that two certified copies of this resolution be filed forthwith in the Office of the Director of Local Government Services for his certification of the local municipal budget so amended.

BE IT FURTHER RESOLVED, that a summary of this amendment, in accordance with the provisions of N.J.S.A. 40A:4-9, be published in the Two River Times in the issue of February 26, 2010, and that said publication contain notice of public hearing on said amendment to be held at the Municipal Building on March 3, 2010, at 8:00 o'clock p.m.

It is hereby certified that this is a true copy of a resolution amending the budget, adopted by the governing body on the 17th day of February, 2010.

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Seconded by Mr. Francy and adopted on the following roll call vote:

ROLL CALL:

AYES: Mr. Nolan, Mr. O'Neil, Mr. Francy, Ms. Kane

NAYES: Mayor Little

ABSENT: None

ABSTAIN: None

Adoption of the SFY 2010 Municipal Budget

Mr. Pfeffer read the following SFY 2010 Budget Adoption Resolution for approval:

Mr. Nolan offered a motion and moved on the adoption of the SFY 2010 Municipal Budget,
Seconded by Mr. Francy and adopted on the following roll call vote:

ROLL CALL:

AYES: Mr. Nolan, Mr. O'Neil, Mr. Francy, Ms. Kane

NAYES: Mayor Little

ABSENT: None

ABSTAIN: None

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INSERT BUDGET ADOPTION RESOLUTION

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Public Portion on Agenda Items:

Michelle Pezzullo of 115 Highland Avenue passed on her opportunity to speak.

Tara Ryan also passed.

Carla Cefalo-Braswell passed.

Consent Agenda:

Mr. O'Neil questioned the Electric Bill on the Payment of Bills for the Fire House being so high.

Mr. Pfeffer explained that \$2,000 is probably a reasonable number.

Mr. O'Neil – we need to look into the electric costs for the new fire house. He also asked if we were paying the AHHRSA for the pole relocation.

Mr. Francy explained that Council authorized a payment to the AHHRSA.

Mr. Arnette explained that the check is on its way to the AHHRSA.

Mr. Nolan offered the following Resolution and moved its adoption:

**R-10-50
RESOLUTION – CHANGE ORDER #3 FINAL - DECREASE OF \$32,466.43
S BROTHERS, INC.
SHORE DRIVE RESURFACING PROJECT & 2008 CAPITAL IMPROVEMENT
PROGRAM**

WHEREAS, Resolution R-09-65 awarded a contract to S Brothers, Inc on March 18, 2009 for \$316,533.58 for the Shore Drive Resurfacing Project and the 2008 Capital Improvement Program and;

WHEREAS, Resolution 09-160 adopted August 19, 2009 authorized change order # 1 for a net change in the contract of zero, and

WHEREAS, Resolution 09-205 adopted November 4, 2009 authorized change order # 2 for a decrease in the contract of \$2,347.32 for a revised contract of \$314,186.26, and

WHEREAS, change order # 3 Final dated January 18, 2010 prepared by T & M Associates, Borough Engineer, sets forth reasons for said change order decreasing the contract amount by \$32,466.43 for an adjusted contract balance of \$281,719.83.

NOW, THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Highlands that change order #3 Final granting a decrease in the contract amount of \$32,466.43 is hereby authorized for the Shore Drive Resurfacing Project and the 2008 Capital Improvement Program,

NOW, FURTHER BE IT RESOLVED that the Borough of Highlands does hereby accept the maintenance bond from American Contractors Indemnity Company in amount of \$70,429.96 for two years commencing on the date of substantial completion that is September 21, 2009. Said acceptance is contingent upon the Borough Attorney's approval of said maintenance bond.

Seconded by Ms. Kane and adopted on the following roll call vote:

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ROLL CALL:

AYES: Mr. Nolan, Mr. O'Neil, Mr. Francy, Ms. Kane, Mayor Little
NAYES: None
ABSENT: None
ABSTAIN: None

Mr. Nolan offered the following resolution and moved for its adoption:

R-10-51

**BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH**

RESOLUTION - APPROVAL OF CORRECTIVE ACTION PLAN FOR SFY 2009

WHEREAS, the Directive by the Division of Local Government Services, Local Finance Notice 92-15 dated August 9, 1992, requires that the Chief Financial Officer must submit a Corrective Action Plan, relative to the findings and recommendation in the annual audit report; and

WHEREAS, the Governing Body of the Borough of Highlands has reviewed said Corrective Action Plan for the State Fiscal Year 2009;

NOW, THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Highlands that said Corrective Action Plan is hereby approved.

NOW, THEREFORE BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Chief Financial Officer, the Director of the Division of Local Government Services, and all appropriate Borough Officials.

Seconded by Ms. Kane and adopted on the following roll call vote:

ROLL CALL:

AYES: Mr. Nolan, Mr. O'Neil, Mr. Francy, Ms. Kane, Mayor Little
NAYES: None
ABSENT: None
ABSTAIN: None

CORRECTIVE ACTION PLAN - SFY 2009

BOROUGH OF HIGHLANDS

SFY 2008 Recommendations:

Payroll:
Finding #1

1. That salary ordinances be approved by the Governing Body on a yearly basis.
2. Analysis: The Governing Body approves all salary changes and contractual increases by resolution rather than by ordinance.
3. Corrective Action: A salary ordinance will be prepared after all bargaining units and the Borough agree on new contracts.
4. Implementation Date: Adoption of bargaining unit contracts or June 2009 whichever is earliest.

SFY 2009 Recommendations:

Payroll:
Finding #1

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1. That salary ordinances be approved by the Governing Body on a yearly basis.
2. Analysis: The Governing Body approves all salary changes and contractual increases by resolution rather than by ordinance.
3. Corrective Action: A salary ordinance will be prepared after all bargaining units and the Borough agree on new contracts. Final bargaining unit contract was recently agreed to.
4. Implementation Date: May 2010.

Mr. Nolan offered the following Resolution and moved on its adoption:

**R-10-52
RESOLUTION APPROVING STIPEND FOR ACTING
DPW SUPERVISOR
FOR THE PERIOD OF JANUARY 1, 2010 THROUGH MARCH 31, 2010**

WHEREAS, Reggie Robertson of the DPW Department has been asked to perform additional supervisory duties from January 1, 2010; and

WHEREAS, the Borough of has a genuine need for Reg Robertson to continue duties of Acting DPW Supervisor for the period of January 1, 2010 through March 31, 2010; and

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Highlands that Reggie Robertson be paid a stipend in the amount of \$625.00 for his services as Acting DPW Supervisor for the period of January 1, 2010 through March 31, 2010.

Seconded by Ms. Kane and adopted on the following roll call vote:

ROLL CALL:

AYES: Mr. Nolan, Mr. O'Neil, Mr. Francy, Ms. Kane, Mayor Little

NAYES: None

ABSENT: None

ASTAIN: None

Mr. Nolan offered the following Resolution and moved on its adoption:

**R-10-53
RESOLUTION APPOINTING A
TEMPORARY PART-TIME DPW WORKER**

WHEREAS, there exists a condition in the Borough's Public Works Department that additional assistance is needed for garbage and recycling pick up Monday through Friday 6am through 12 pm.; and

WHEREAS, Barry McKellar, Jr. has previously performed such pick up duties for the Borough in the recent past.

NOW, THEREFORE, BE IT RESOLVED that Barry McKellar, Jr., is hereby appointed to a temporary part-time position to perform such duties for the DPW department at a rate of \$10.00 per hour for a maximum of 15 hours per week with no other benefits authorized.

BE IT FURHTER RESOLVED that this appointment will be effective on March 1, 2010.

Seconded by Ms. Kane and adopted on the following roll call vote:

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ROLL CALL:

AYES: Mr. Nolan, Mr. O'Neil, Mr. Francy, Ms. Kane, Mayor Little

NAYES: None

ABSENT: None

ABSTAIN: None

Mr. Nolan offered the following Payment of Bills and moved on its adoption:

**RECAP OF PAYMENT OF BILLS
03/03/10**

CURRENT:		\$ 613,454.49
Payroll	(02/28/10)	\$ 122,854.51
Manual Checks		\$ 106,771.81
Voided Checks		\$
SEWER ACCOUNT:		\$ 2,919.61
Payroll	(02/28/10)	\$ 7,142.69
Manual Checks		\$ 4,487.12
Voided Checks		\$
CAPITAL/GENERAL		\$ 70,966.16
CAPITAL-MANUAL CHECKS		\$ 28,200.68
WATER CAPITAL ACCOUNT		\$
TRUST FUND		\$ 6,808.25
Payroll	(02/28/10)	\$ 3,750.00
Manual Checks		\$
Voided Checks		\$
UNEMPLOYMENT ACCT-MANUALS		\$
DOG FUND		\$
GRANT FUND		\$ 730.35
Payroll	(02/28/10)	\$
Manual Checks		\$
Voided Checks		\$
DEVELOPER'S TRUST		\$
Manual Checks		\$
Voided Checks		\$

**THE COMPLETE PAYMENT OF BILLS IS AVAILABLE IN
THE CLERK'S OFFICE FOR ANYONE THAT WISHES TO REVIEW THE LIST.**

BOROUGH OF HIGHLANDS

Supplemental Bill List for March 3, 2010

S. Brothers , Inc.	Shore Dr. & 2008 Road Program	
	Payment #3 Final	\$ 15,623.93
Birdsall Services Group	HDSRF Grant Application	1,600.00
		<hr/>
Total Supplemental Bill List		<u>\$ 17,223.93</u>

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Seconded by Ms. Kane and approved for payment on the following roll call vote:

ROLL CALL:

AYES: Mr. Nolan, Mr. O’Neil, Mr. Francy, Ms. Kane, Mayor Little

NAYES: None

ABSENT: None

ABTAIN: None

Committee Reports:

Finance

Mr. Pfeffer stated that he has no report at this time.

Public Safety

Chief Blewett read through the following report:

Report to Council
March 2010

* The Highlands Police Department once again strongly urges all residents to visit the Borough website and sign up for Swift 9-1-1 Emergency Notification. This system is being used for community notifications in regard to weather related emergencies and emergency road closures.

As of now, the system will only make notifications to residents with listed phone numbers.

Anyone with cell phones or unlisted home phones will not receive these notifications.

* Over the years, the St. Patrick’s Day Parade has been very successful and has grown not only with the amount of participants but also by the amount of spectators. The Highlands Police Department is dedicated to providing a safe environment for all and will be continuing its “zero tolerance” policy in regard to consuming alcoholic beverages in public along the parade route.

Councilman Nolan read through the following Police Report:

- * Total Calls for Service: 497
- * Arrests: Adults: 30 (8 for possession of CDS)
JV: 0
- * Summons: Total: 68
 - Moving Violations: 34
 - Non-Moving: 22
 - DWI: 4
 - Boro Ordinance: 8

(Statistical Information is from February 1 – 28, 2010)

Mr. Francy questioned Chief Blewett about guidelines for the Reverse 911.

Chief Blewett stated that its ran by the Office of Emergency Management.

Mayor Little – we may need guidelines because there is an expense for each call. She then directed Chief Blewett to look into this matter and the expenses for each reverse 911 call.

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Mr. Francy further spoke about the need for guidelines for this system.

DPW

Mr. Hilling read through the following report:

DEPARTMENT OF PUBLIC WORKS (DPW)

1. Bulk pick up by zone scheduled for every Friday this month.
2. Wayne Occhipinti remains off the job on Workman's Comp for injured right arm.
3. Public auction of DPW truck and three police vehicles has been re-scheduled for late March.
4. Obtaining quote from Oswald for cleaning of sewer main line down Bay Ave and side streets
5. County prisoners did a great job assisting DPW with snow removal during week of Feb 16.

Building & Housing

Mr. Hilling stated that we do have a commitment that the house at 38 Jackson Street will be demolished this month by the current owner.

Parks & Recreation

Ms. Kane spoke about the following:

1. Many of the programs are still running.
2. Bike Helmet Distribution for 2010 is being offered now.
3. They are having a Volunteer Coaches Safety Clinic which is set for March 13th.
4. Soccer beings on March 13th.
5. She then requested that Mr. Hilling address the graffiti at the Skate Park.
6. Kavookjian Field Committee had a meeting on February 24th for the discussion on fundraiser and we will do a presentation at the April 21st meeting.
7. Earth Day - will be held on April 24th and will be held at the Community Center. Project Porch Light will be also be held on April 24th in the Community Center.

Public Relations

Mayor Little stated that we are trying to update the website which she further explained. She stated that the DPW now has an email address. She spoke about her desire to have the website updated for better communication with the public. She also spoke about wanting to have press releases as to activities from the various departments.

Environmental/Shade Tree Commissions

Mr. Francy welcomed Amy Skillman, a new member of the group. He stated that the Committee will have a very enthusiastic participation in the Earth Day Event. He stated that the Environmental Commission is going to recommend to Council to take up the cause of the oil seep on Bayside Drive. We need the Council to drive the DEP to take action. He did state that the Remediation Agent for Exxon will be giving a presentation to the Environmental Commission.

Administration:

Mr. Hilling read through the following report:

MEMORANDUM

DATE: MARCH 1, 2010
TO: MAYOR LITTLE, BOROUGH OF HIGHLANDS; COUNCIL MEMBERS
FROM: BRUCE HILLING, BOROUGH OF ADMINSTRATOR
RE: SUMMARY OF ACTIVITIES • FEBUARY 2010

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DEPARTMENT OF TRANSPORTATION (DOT)

1. Underwater demo to continue this week on Wednesday Mar 3 and Friday Mar 5th.
2. Oswald bills have been submitted to DOT for recent sewer clogs caused by bridge construction.
3. Our request for new sidewalks and curbing on South Bay and Portland road is now pending availability of state funds left over from the bridge project.
4. South pedestrian walk way to Sea Bright now scheduled to open mid March.
5. Pavement of December police voucher from DOT received week of Feb 22nd. All vouchers submitted are up to date with payments.

MISCELLANEOUS

1. Two year contract with members of UFCW Local 152 finalized and awaiting signatures.
2. Joe May, from CMX Engineering, is in final stages of preparing bid specifications for demolition of old sewer plant.
3. Monmouth County has awarded paving contract for Shore Drive entrance to Popamora Park. Contract work is to be completed no later than May 1, 2010.
4. House of previous fire at 38 Jackson Street scheduled to be demolished this month.
5. Reminder quarterly tax bills are due Friday March 5th.
6. Repaired roof on Borough Hall and new roof on Borough Garage have fared very well with our three major snow storms this month.
7. Plans for new generator wirings have be finalized by T&M and prepared for bid process.
8. Working with the Garden Club and Tim Hill on installation on new sprinkler system for Huddy Park.
9. Tim Hill will soon be gathering data and receiving ideas for submission of our new CDBG request this year
10. Soar Productions has indicated a strong desire to utilize the community center for its future children's productions.

Mr. Hilling also stated that he will direct Paul Vitale to assume duties as Property Maintenance Officer.

Clerk's Office

Mrs. Cummins stated the following:

1. Two Marriage License, seven copies of vital records were issued last month.
2. Two Council and two Board Agenda Meeting Packets were prepared.
3. Fifty Dog Licenses, one Cat, twenty Mercantile licenses were issued last month.
4. Two Council and three Board Minutes were typed.
5. The Deputy Clerk along with Tim Hill organized the Read Across America which was held yesterday and was a great success we had twenty participants.
6. We mailed out delinquent notices for Mercantile Licenses.
7. All OPRA, email and phone calls have been responded to in a timely manner.

Library Committee

Tara Ryan read the following Report:

3/3/10 Library Report to Highlands Council

The Committee met last week to discuss the possibility of re-opening the Highlands Library at its' former site at the Community Center.

The Highlands Library has not been in operation for almost 15 years, yet the newly refurbished Community Center still houses a book and video collection in a room that is used for meetings and storage. This room could very easily be returned to its' former use, still sharing space as a meeting room. This was the intent for the first space considered, the former Fire Station here at Borough Hall.

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The cost would be minimal although this operation would be undertaken without support from the Monmouth County Library System because of the constraints they insist upon. Volunteers would re-furbish the room, catalogue the collection, take charge of donations, maintain it and operate the library. If possible we would eventually like to install two donated computer stations. In the beginning we would like the library to be open one morning, one afternoon and one evening per week in order to serve the whole Highlands population.

This is extremely preliminary, but considering our lack of alternative space, and the current economic situation, we feel this could be the most cost-effective way of offering a library service without taxing our residents.

We reached out to Councilwoman Kane, who immediately put us in touch with Tim Hill. Mr. Hill will meet w/ us when he returns from his convention. Fiscal responsibility is his biggest concern. After our meeting I will return to the Council, hopefully to seek approval to re-open the long-shuttered Highlands Library.

Mayor Little then congratulated Ms. Ryan about her accomplishments with the reopening of a Library.

Other Business:

Website Committee Creation

Mrs. Cummins stated that at the last meeting the Council had a discussion about the website services. We did advertise to solicit people to serve on a Website Committee to review our Committee.

Mr. Francy – we have applications from four Residents to volunteer to serve on this committee to do a Needs Assessment. The Council has their resumes and the Council should approve these members to start the review. He sees the Needs Assessments to consist of maybe five or six meetings then they could make a recommendation to the Council as to what degree of improvements that they would like to see with our website. We can then create an RFP for website designer and Shore Grafx is clearly a part of this process.

Mayor Little reviewed the Citizen Leadership Forms and Resumes that were submitted.

Mr. Hilling will contact those people that sent letters to redesign our website and he will thank them for their interest and tell them that we will contact them at the time a RFP is ready.

Mayor O’Neil offered a motion to authorize both Mayor Little and Councilman Francy to serve on this Website Committee, seconded by Mr. Nolan and all were in favor.

Mr. Francy – we will set up a first meeting then have a set schedule. He will contact everyone to see if they are available to meet on Fridays after the bridge meetings.

Mrs. Cummins stated that she will prepare a Resolution for the next meeting to appoint the four members to the Website Committee.

Solar Energy Discussion

Mrs. Cummins stated that this item was initiated by Mayor Little. We did try to get a presentation for this evening and Mr. Hilling has been in contact with Garden State Solar, LLC and he will fill us in on the information that he obtained.

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Mr. Hilling explained that their goal was to push for solar energy to save energy costs for local governments. He will set up a presentation for the Council for the next Work Shop Meeting.

The Council agreed and directed Mr. Hilling to arrange for a presentation at the next Workshop Meeting.

Highlands Business Partnership 2010 Calendar Review

Mrs. Cummins stated that this item is on the agenda based on the request from HBP. The Council received the 2010 HBP Calendar back in December and we did not approve it, we only acknowledged it. At this time Ms. Braswell is looking for a follow up to the approval of this calendar.

Mr. Nolan explained that we still have work to do behind scenes so he would recommend not approving anything at this point.

Mr. Francy – can we create a schedule to get this done.

Mr. Nolan – I intend to have a meeting next week and will report back to the Council at the next meeting.

Council briefly discussed status of the BID.

Mr. Nolan – we will have something by April.

Mayor Little stated that we have approved the St. Patrick's Day Parade and are considering the Craft Show at Huddy Park in May and other 2010 events.

Community Theatre

Mr. Hilling stated that Soar Production has submitted a letter to us and they have been in contact with Mr. Hill. They would like to put on a play at the Community Theatre. This request is acceptable with Mr. Hill. If I can get approval from the Council then I can work with the Borough Attorney to get this going.

Mr. Francy stated that he thought this group was going to the Highlands Elementary School for this production.

Mr. Hilling – they went to the Community Center and they liked the area.

Ms. Kane – they have been to numerous places in a short amount of time so she requested that the Borough Administrator contact Union Beach to make sure that outfit is okay. She wants to have references on this company so we know what we are dealing with.

Tara Ryan of the School Board stated that this company needs to get their act together because they told us that were using our school.

Mr. Nolan – we actually got down to them paying for all renovations and were going to hire a valet service for parking. So he thought it was a done deal.

Carla Cefalo-Braswell explained that this production is just a one time show.

Mayor Little stated that if the Highlands Elementary School was getting a fee for use of their building then we shouldn't undercut the Board of Ed.

Tara Ryan stated that they said they were going to use the Elementary School.

Council agreed to get a recommendation for this company.

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Mr. Nolan offered a motion that we have the Borough Administrator look into references on this company then refer them to the Highlands Elementary School. Seconded by Mr. Francy and all were in favor.

Mayor Little – so we are not going to take action for use of the community center pending the results.

Scaturro NJDEP Application

Mrs. Cummins explained that the Borough received a letter from Attorney, Martin McGann and they are making an development permit application to the NJDEP which affects a borough owned right of way. So they are requesting that the borough sign off on the NJDEP permit so they can proceed.

Mr. Nolan offered a motion to refer this for review to the Borough Attorney and Borough Engineer, seconded by Mr. O'Neil and all were in favor.

Review of Draft Recycling Ordinance

Mr. Hilling explained that the County is requesting us to amend our Recycling Ordinance which is a mandate and this is an ordinance that he had the Borough Attorney prepare to address this mandate.

The Council discussed and requested that this matter be carried to the next meeting for further discussion and in the mean time the Borough Administrator needs to obtain more information on this from the County.

Review & Discuss Request from County for No Parking when Road is Snow Covered Ord.

Mayor Little stated that the County sent us a letter dated February 24th. They are telling us that they want us to adopt an ordinance prohibiting parking on Waterwitch and Linden when the road is snow covered so they can plow it. She would like to know where people are suppose to park

Council briefly discussed.

Chief Blewett stated that we do have an ordinance but can't enforce because there is no parking up there.

The Council directed the Borough Administrator to send a letter to the County asking where will residents park or if we have an ordinance send them a copy of our ordinance.

Mayor Little then left the meeting room for a few minutes.

Public Portion:

Mr. Nolan began Public portion.

Ron Dowling of 68 Fifth Street spoke about the possible Recycling Ordinance Amendment and suggested that we find ways to stack the cardboard.

Michelle Pezzullo of Highland Avenue commented on the firehouse electric bill and questioned why solar power wasn't consider when building it.

Mr. O'Neil stated he spoke with solar company and it's not all it's made up to be.

Michelle Pezzullo spoke about Keyport who just signed up moving to solar.

Mayor Little returned to the meeting.

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Tara Ryan questioned where the cabinet is that used to be in the Court Room.

Mr. Nolan informed her that it has been moved into the Borough Office Lobby.

Mrs. Cummins spoke about some minor improvements to the Borough.

Tara Ryan commented on how the Council is not beginning the Council meetings on time. She then asked if the Borough ever had a boat launch and stated that we should consider having one.

Jim Parla of 16 Portland Road asked if the public could attend the Environmental Commission meeting when Exxon comes to speak.

Mr. Francy, yes the meeting is open to the public.

Mayor Little commented on the Exxon Reports.

Mr. Francy explained that we need to verify that natural attenuation is the method for clean up.

Mr. Parla spoke about Solar Power and Federal and State Grants. He stated that he would be willing to sit down with Council to further educate them on Solar Power.

Terry McCue of 124 E. River Road, Rumson, NJ stated that she is a local Real Estate Agent and informed the Council that 107 Bay Ave is available for sale and wanted to know if the Borough was interested, if so they should contact her.

Mr. O'Neil questioned the ownership of the street next to 107 Bay Ave.

Mayor Little stated that if we were to decide to it would be discussed in Executive Session.

Mr. O'Neil stated that the property is located in a flood zone.

Carla Cefalo-Braswell of 62 Gravelly Point Road questioned what was the purpose of a Solar Energy Presentation was.

Mayor Little explained that it's to offset costs.

Carla Cefalo-Braswell explained that the Borough needs to adopt a Sustainable New Jersey Resolution which will be the first step toward getting certified. She further explained that there is a point system. Once you earn 100 points they will fund an energy audit. She then spoke about Project Porch Light.

Mayor Little requested that notices of the Project Porch Light and Energy Programs be included with the next tax bill mailing. She then requested that we try to move forward with an energy audit.

Carla Cefalo-Braswell spoke about the HBP 2010 Calendar and the need to possibly switch the bike event, she will revise and resubmit.

Donna O'Callaghan of 29 South Bay Avenue thanked Mr. Hilling for the bridge implosion notice. She questioned what the orange colored stuff was.

Mr. Francy explained that it was rust.

Carol Bucco of 330 Shore Drive stated that Linden Avenue has off street parking.

Roberta McEntee of Fifth Street suggested that the Borough change our garbage rules so that we are required to use clear plastic bags so people can't throw construction material in the solid colored black bags.

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Mayor & Council
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Lori Dibble of 32 Paradise Park spoke about the Borough's obsolete Trailer Camp Ordinance. She asked that it be removed but since the Borough did not do that she is now asking that the Borough enforce the ordinance.

Ron Dowling of Fifth Street spoke about his concerns with cardboard for Condo Associations.

Mr. Francy stated that garbage should be placed in containers as required.

Donna O'Callaghan spoke about how she has lost garbage lids.

There were no further questions from the public.

Mr. O'Neil offered a motion to adjourn the meeting, seconded by Mr. Francy and all were in favor.

The Meeting adjourned at 10:15p.m.

CAROLYN CUMMINS, BOROUGH CLERK